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**Intelligence Community Inspectors General Forum
Meeting Minutes
19 January 2012**

I. (U) CALL TO ORDER

(U) A regular meeting of the Intelligence Community Inspectors General (IC IG) Forum was held in McLean, Virginia on 19 January 2012. The meeting convened at 10:05 AM, The Honorable I. Charles McCullough, Inspector General of the Intelligence Community presiding, and [REDACTED] secretariat.

(b)(3)

II. (U) ATTENDANCE

1. (U) MEMBERS IN ATTENDANCE:

[REDACTED]

(b)(3)
(b)(6)

Mr. Charles McCullough (Chair)

[REDACTED]

- CIA
- NRO
- DHS
- NGA
- NSA
- DoS
- DoD
- DIA
- IC IG
- DOJ

2. (U) MEMBERS NOT IN ATTENDANCE

[REDACTED]

(b)(3)
(b)(6)

- DOE
- Treasury

3. (U) OBSERVERS

[REDACTED]

- FBI
- DoD
- DoD, ATSD (IO)

(b)(3)
(b)(6)

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MINUTES of the Intelligence Community Inspectors General Forum 19 January 2012 Meeting

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The Forum members agreed to provide [REDACTED] with the name and contact information for their respective representative prior to the next Forum meeting. The Forum agreed to postpone the IC IG Conference until the October 2012 timeframe. The NGA IG offered to host the next conference.

6. (U) The Forum discussed IC-wide work planning through the Forum's committees. The Forum discussed various methodologies for conducting joint reviews.
7. (U) Mr. McCullough noted the preference among IGs is to work out matters of jurisdiction within the Forum.
8. (U) Mr. McCullough presented proposals for two suggested joint projects: Security Clearance Reciprocity and an E-Waste review. Both projects are in response to congressionally directed actions. Forum members agreed to consider the proposals presented and provide feedback early next week.
9. (U) A discussion on DHS' proposed FISMA metrics will be added to the agenda for the next Forum meeting.

VII. (U) ANNOUNCEMENTS:

1. (U) The IC IG is hosting a one day Suspension and Debarment seminar in March. More details will follow.
2. (U) The IC IG will be engaged in strategic planning during the months of February-June. The semiannual report the IC IG submits in January 2012 will be a close-out semiannual for the former "Office of the Director of National Intelligence Office of the Inspector General." The first IC IG semiannual report will be issued in July 2012.
3. (U) The IC IG will wait until it has been in operation for nine months to one year before submitting IC-wide management challenges.
4. (U) Registration for the International Intelligence Review Agencies Conference (IIRAC) closes at the end of January. The U. S. will host this conference in 2016.

VIII. (U) ADJOURNMENT

(U) The meeting was adjourned at 11:55 AM.

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(U) Minutes submitted by: [REDACTED], IC IG Chief of Staff
(U) Approved by: Irvin C. McCullough, Inspector General of the Intelligence Community

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Intelligence Community Inspectors General Forum

Meeting Minutes

Meeting Date: 29 March 2012

I. (U) CALL TO ORDER

(b)(3) (U) A regular meeting of the Intelligence Community Inspectors General (IC IG) Forum was held in McLean, Virginia on 29 March 2012. The meeting convened at 10:05 AM, Inspector General of the Intelligence Community Irvin C. McCullough presiding, and [REDACTED] secretariat.

II. (U) ATTENDANCE

1. (U) MEMBERS IN ATTENDANCE:

(b)(3)
(b)(6)

[REDACTED]

Mr. Charles McCullough (Chair)

[REDACTED]

CIA
NRO
DHS
NGA
NSA
DoS
DoD
DIA
IC IG
DOJ
Treasury
DOE

2. (U) MEMBERS NOT IN ATTENDANCE

None

3. (U) OBSERVERS

(b)(3)
(b)(6)

[REDACTED]

DoD
DHS
DoS
DoS
DoS
Treasury

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the final report will be submitted to Congress in November. The team has received the required support from other element IC OIG's.

- iv. **(U) Audit of IC Security Clearance Reciprocity:** [REDACTED] briefed on the Security Clearance Reciprocity Audit. The IC IG is conducting this congressionally directed audit in coordination with CIA, DIA, ODNI, NGA, NRO, and NSA. The audit objectives are: 1) Determine whether there are IC policies, procedures, and processes that facilitate timely reciprocity; 2) Assess the time required to obtain a reciprocal personnel security clearance for three categories of IC personnel; and 3) Identify potential cost savings resulting from granting reciprocal personnel security clearances. The team is not considering contractors moving from one contract to another this year. The team will conclude the survey phase of the audit in March. Initial observations are that the DNI has issued IC guidance on security clearance reciprocity, but the guidance does not address timeliness. Only ODNI and DIA have established internal policies or goals for the amount of time to make determinations about reciprocal clearances. The team will evaluate the effectiveness of existing policies, report averages by aggregate by agency, and estimate potential cost savings or explain that sufficient data is not available to make a calculation of potential savings. The audit is progressing on schedule and the report will be issued in August. The IC IG team has received excellent support from other Offices of Inspector's General (OIG's).

- b. (U//~~FOUO~~) [REDACTED], IC IG AIG for Inspections, and his team briefed the following Inspection Committee activities:

- i. **(U) Over-Classification CDA:** [REDACTED] briefed on the subject of the Over-Classification CDA. He provided an overview of the 2010 Over Classification Act that requires IGs to carry out two evaluations to assess whether the IC has adopted applicable policies, procedures, rules, and regulations and to identify policies, procedures, etc. that may be contributing to persistent misclassification. The deadlines for the evaluations are 01 September 2013 and 30 September 2016. The Inspections Committee is currently developing a methodology taking into consideration costing and the tools used to classify materials. The committee will coordinate to ensure a consistent methodology is applied by each element conducting this review to enable cross-agency comparisons. The Forum recommended a Capstone report be developed to summarize the Over-Classification evaluations.
- ii. **(U) Cross-IC Topics:** The committee has identified two broad categories for cross-IC inspections: 1) Oversight and Integration, and 2) Mission and Integration. The goal is to scope each inspection to be accomplished in a three-month timeframe with minimal time and resource impact to each OIG. The committee is establishing criteria to use to determine which cross-IC inspections to initiate. The AIGs provided input on cross-IC topics with the majority consensus being 1)

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VI. NEW BUSINESS

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- a. (U) Mr. McCullough reported on the IC IG's strategic planning efforts. The team is making good progress and has put its primary focus on foundational items. The IC IG plans to complete all foundational work by July 2012. The IC IG websites are currently under construction and will be operational in May.
 - b. (U) [REDACTED] introduced himself to the Forum members and spoke briefly on his role as the new IC IG Hotline Manager and plans for development of that program.

VII. (U) ANNOUNCEMENTS

- (b)(3)
- a. (U) The Annual Intelligence Community Inspectors General Conference and Awards Ceremony will be held 28 October 2012 at the NGA campus. This is the first year that the conference and awards program will be combined.
 - b. (U) The Forum recognized [REDACTED] service to the IG community and congratulated her on her pending retirement. A farewell luncheon is scheduled for 26 June at Fort Meyers.
 - c. (U) The annual Inspectors General bowling tournament is scheduled at Bolling. Offices are encouraged to put together teams and participate.

VIII. ADJOURNMENT

(U) The meeting was adjourned at 12:00 Noon.

(b)(3)

(U) Minutes submitted by: [REDACTED], IC IG AIG for Management & Administration
(U) Approved by: Irvin C. McCullough, Inspector General of the Intelligence Community